

Terms & Conditions for hotel accommodation

In order to ensure the public nature of the hotel and a safe and comfortable stay for our guests, we ask that you please observe the following rules. If you do not observe these rules, we may refuse to allow you to continue your stay or use the hotel facilities. In addition, if you damage any equipment or fixtures in the hotel, you may be required to pay the costs.

Notes

1. Please do not use guest rooms for purposes other than lodging without permission.
2. Please do not use any open flames for heating or cooking in the hallways or guest rooms.
3. To prevent fires, please do not smoke in bed, in non-smoking rooms, or in Others places where fires may start.
4. Please do not invite outside visitors into your room and allow them to use the facilities and items in your room.
5. Please do not remove any items from their designated locations within the hotel or guest rooms.
6. Please do not make any unauthorized changes or alterations to the fixtures and fittings in the hotel or guest rooms.
7. Please do not distribute advertising materials, sell items, or collect donations or signatures to other guests within the building without permission.
8. We may refuse accommodation to anyone with an illness that may cause discomfort or inconvenience to other guests.
9. Please do not leave your belongings in the hallways or lobby.
10. Please note that a facility usage fee will be added to any calls made from Guest Rooms.
11. Taking photographs within the building or guest rooms is strictly prohibited as it may cause inconvenience to other guests.
12. Please meet in the lobby.
13. We will accept requests for no cleaning for three days and nights at most (maximum). If it exceeds three days and nights, we will clean the Guest Rooms in order to maintain hygiene in accordance with the facility management terms and conditions.

Article 1 (Application of Terms and Conditions)

All accommodation contracts and related contracts concluded with our Hotel shall be subject to these Terms and Conditions, and any matters not provided for in these Terms and Conditions shall be governed by laws, regulations and/or customs.

1. The Hotel will follow these regulations regarding credit card reservations, but details will be subject to the terms and

conditions between the credit card company and the hotel affiliate.

2. If the hotel's regulations do not violate local laws and regulations, the hotel may implement separate special measures.
3. In the event that the Hotel complies with special terms and conditions which do not violate any laws or regulations, the special terms and conditions shall take precedence over the provisions of the preceding paragraph.

Article 2 (Refusal of Accommodation)

The Hotel may refuse accommodation in the following cases:

1. When the application for accommodation does not comply with these terms and conditions.
2. When there are no Guest Rooms available due to full occupancy.
3. When a guest seeking accommodation is deemed to be in danger of violating the laws and regulations regarding accommodation or public order and good morals.
4. If a customer is deemed to be in danger of causing significant inconvenience to other customers due to excessive intoxication or other reasons, or if a customer behaves in a manner that causes inconvenience to other customers.
5. When the guest seeking accommodation is clearly recognized as carrying an infectious disease.
6. When a guest requests unnecessary compensation.
7. If it is determined that you are in possession of a pet, dangerous drugs, or a weapon.
8. When we are unable to accommodate your request due to unavoidable reasons such as natural disasters, facility malfunctions, etc.
9. If it is deemed that accommodation is not possible under the laws of the Republic of Korea.
10. If hotel operations are interrupted due to labor unrest or other emergency circumstances.
11. When a person who wishes to stay makes a reservation with the intention of obtaining profits for themselves or a third party, such as "selling goods, etc.", in the reserved room or within the hotel.
12. When possessing items that emit a foul odor, items in excess of a reasonable amount, or Others items that are deemed to be a threat to the safety of other guests.

Article 3 (Indication of name, etc.)

1. When receiving a reservation for accommodation, the Hotel may request, prior to accommodation, the Guest to clearly indicate the following particulars within a specified deadline:
 1. Name, gender, nationality, age, and occupation of guests staying at the hotel

2. Date of stay and expected arrival time
 3. Others details deemed necessary by the hotel
2. If a Guest wishes to extend his/her stay beyond the accommodation date specified in subparagraph 2 of the preceding paragraph, the Hotel will treat the extension application as an application for a new Accommodation Contract at the time the application is made.

Article 4 (Deposit)

1. The hotel will only guarantee your reservation if guaranteed by a deposit or credit card.
2. When cancelling a reservation, the Hotel will charge the fee in accordance with Article 5 and will refund the remaining balance, if any.
3. If the cancellation fee is to be charged by credit card, we will News you of the name of the hotel representative, the credit card number, the date and the amount.
4. If the entire deposit is not paid by the date specified by the hotel, the accommodation contract will become void. However, this applies only if the hotel has so notified the guest when specifying the payment due date for the deposit. This does not apply in the following cases:
 - (1) Customers using self-service check-in machines on the day
 - (2) Hotel owner or hotel employee

Article 5 (Cancellation of Reservation)

1. If a person who has made a reservation cancels the reservation within 24 hours of the scheduled date of stay, the Hotel will charge a penalty equivalent to one night of the reservation. However, for group reservations of more than 10 rooms per night, the penalty will be charged as specified in Article 4.
 - (1) If you cancel 1 day before the date of stay: No cancellation fee.
 - (2) If you cancel within 1 day of your stay, the first night's accommodation fee will be charged.
 - (3) If the guest does not show up or does not stay without notice, the first night's accommodation fee will be charged.
 - (4) In the event of a natural disaster: No cancellation fee.
2. The above cancellation policy may change depending on the hotel's contract or promotion, so please be sure to check the cancellation policy when making a reservation.
3. If you reduce your dates during your stay, this will be considered a cancellation, so please News the hotel of your

exact dates at least one day before your stay.

4. For groups of 10 or more rooms, the cancellation fee policy stated in the reservation confirmation sent to you after your reservation is received will apply.
5. If a Guest does not arrive by midnight on the day of accommodation (or by two hours after the expected arrival time if the Guest has stated it in advance) without contacting the Hotel, the Hotel may regard the Accommodation Contract as having been cancelled by the Guest.

Article 6 (Cancellation of reservation)

1. Except as otherwise specified, the Hotel may cancel your reservation in the following cases:
 - (1) When it is deemed that the case falls under Article 2, Paragraphs 1 to 12.
 - (2) If you do not pay the reservation deposit within the deadline specified by the hotel.
 - (3) If you request the disclosure of the items in Article 3 but do not disclose them.
 - (4) If you do not comply with the prohibitions set forth in the Terms of Use (limited to the necessity for fire prevention, etc.), such as smoking in the bedroom, tampering with firefighting equipment, Others.
2. When a reservation for accommodation is cancelled in accordance with the provisions of the preceding paragraph, the Hotel shall not charge the Guest for any services etc. which he/she has not yet received.

Article 7 (Accommodation Registration)

Guests staying at the hotel must register the following details at the hotel front desk on the day of their stay.

1. Matters in Article 3, Paragraph 1
2. For foreigners, passport number, date of entry, place of entry
3. For Koreans, resident registration number (6 digits of date of birth)
4. Address, date of birth
5. Departure date and scheduled departure time
6. Others information deemed necessary by the hotel

Article 8 (Check-in time)

1. Check-in time is after 15:00.

2. We may request a credit card or cash deposit of 1.5 times the total room rate as a Guest Rooms guarantee.

Article 9 (Check-out time)

1. Check-out time is 12:00pm.
2. Until 17:00, half the nightly rate will be charged.
3. If you check out after 5pm, you will be charged the full nightly rate.

Article 10 (Operating Hours)

Hotel operating hours may change temporarily without notice.

Article 11 (Payment of Fees)

1. Payment of charges must be Payment at the time of your check-out or when requested by the Hotel using any payment method or coupon accepted by the Hotel, however, personal checks are not accepted.
2. Even if you choose not to stay at the hotel, the hotel will still charge you the accommodation fee. The accommodation fee is based on one room, and if the number of people staying exceeds the number set by the hotel, an additional fee may be charged.
3. After the Hotel provides you with a Guest Rooms and makes it available for your use, the accommodation fee will be charged even if you voluntarily do not stay there.

Article 12 (Compliance with Terms of Use)

Guests staying at the hotel must abide by the hotel's rules and regulations while within the hotel.

Article 13 (Refusal of continued accommodation)

The Hotel may refuse to accommodate a Guest in any of the following cases even during the period of his/her stay.

1. When it is deemed that the case falls under Article 2, Paragraphs 1 to 12.
2. If you violate any provision of the contract.

Article 14 (Guest Liability)

Guests must adhere to all hotel guidelines from the moment they check in and take all their belongings with them when they leave the room.

Article 15 (Delivery and return of Guest Rooms keys (excluding smart keys))

1. Guests will receive Guest Rooms key at the front desk when they register to check in, and will return the Guest Rooms key to the front desk together with any outstanding charges upon check-out.
2. If you lose your hotel Guest Rooms key after checking in, you must report the loss to the front desk immediately.
3. If you lose your hotel Guest Rooms key, you will be held responsible regardless of whether it was intentional or unintentional. In that case, you may be required to pay a compensation fee specified by the hotel.
4. If you have retained Guest Rooms key after checking out, you must immediately return it to the Hotel by mail or Others means.

Article 16 (Handling of entrusted items, etc.)

1. Regarding valuables such as items or cash (limited to cash confirmed by the front desk staff) deposited at the front desk by the guest, a list is prepared when depositing the items, and in the event of loss, damage, or other damage, the hotel will only compensate for damages that are due to intent or negligence based on the items on the list prepared by the hotel. However, regarding cash and valuables, if the hotel requests a declaration of the type and value of the items and the guest fails to do so, the hotel will compensate for such damages up to a maximum of 500,000 won.
2. The hotel will only compensate for damages caused by loss, damage, etc. due to the hotel's intention or negligence with regard to valuables such as items or cash (limited to cash confirmed by the front desk staff) that the guest possesses within the hotel and that are not deposited at the front desk. However, in the case of cash and valuables, if the hotel requests a declaration of the type and value of the items and the guest fails to do so, the hotel will compensate for such damages up to a maximum of 500,000 won.
3. We cannot accept items such as artwork or antiques.

Article 17 (Care of Customer's Baggage or Belongings)

1. If your baggage arrives at the Hotel prior to your stay, the Hotel will be responsible for storing it only if the Hotel has given its permission prior to your arrival, and will hand it over to you at the Front Desk when you check-in.

2. In the event that a guest's baggage or belongings are found left behind at the hotel after checking out, the hotel will, in principle, wait for contact from the owner to inquire about the matter and ask for instructions. If there is no instruction from the owner or if the owner is unknown, valuables and items containing personal information will be turned over to the nearest police station within seven days of the day they were found, and Others items will be disposed of after three months have passed. However, food, beverages, magazines, etc. that may impair the sanitary environment will be disposed of on the same day.

Article 18 (Parking Responsibility)

When a Guest uses the Hotel's private parking lot, regardless of whether the Guest has deposited the vehicle keys with the Hotel, the Hotel is merely lending the space and is not responsible for the custody of the Guest's vehicle.

Article 19 (Customer Responsibilities)

1. If the hotel suffers damage due to a customer's intentional or negligent acts, the customer will be liable to compensate the hotel for the damage.
2. The hotel shall not be liable for any accidents that occur as a result of the guest's failure to comply with the hotel's rules and regulations.

Article 20 (Liability of the Hotel)

1. The Hotel shall compensate the Guest for damages caused to the Guest in the fulfillment or nonfulfillment of the Accommodation Contract and/or related agreements, unless such damages have been caused by reasons beyond the Hotel's control.
2. The Hotel's liability regarding accommodation begins when the guest registers at the Hotel's front desk and ends when the guest vacates the guest Guest Rooms to depart.

Article 21 (Handling when contracted Guest Rooms cannot be provided)

1. When the Hotel is unable to provide a contracted Guest Rooms to a Guest, it will, with the Guest's consent, arrange accommodation of similar standards elsewhere for the Guest, wherever possible.
2. Notwithstanding the provisions of the preceding paragraph, if the Hotel is unable to arrange alternative accommodations for the Guest, the Hotel shall pay the Guest a compensation fee equivalent to the breach of contract

charges, which shall be applied to the reparations. However, if the Guest Rooms is unable to provide a room due to reasons beyond the Hotel's control, the Hotel shall not pay the compensation fee.

Article 22 (Governing Law and Jurisdiction)

Any disputes regarding the accommodation contract between our hotel and a guest will be governed by the laws of the Republic of Korea and will be subject to the exclusive jurisdiction of the district court or summary court having jurisdiction over the location of our hotel.